

Begbrook Green Bowling Club

Constitution

Name:

The Club is called **BEGBROOK GREEN BOWLING CLUB** and is affiliated to:-

Bowls England
City and County of Bristol Bowling Association
Gloucestershire Bowling Association

Headquarters and Green:

Is the Begbrook Green Park, Frenchay Park Road, Stapleton, Bristol, BS16 1HY

1. Objectives:

- a) The main propose is to promote and provide facilities for community participation in the amateur sport of Bowls in the areas of Frenchay, Begbrook and Stapleton
- b) To promote and encourage flat green game of bowls
- c) To provide social activities with the club for the benefit of all members.
- d) To promote an atmosphere of goodwill between members.
- e) To enter teams and competitors in Association Competitions

2. Officers:

The Officers* & Committee Members of the Club shall be:-

President
(Chairperson)*
Club Captain
Club Vice Captain
Ladies Captain
Secretary*
Treasurer*
Competition Organiser
Social Secretary
Fixture Secretary*
Green Representative
Ladies Representative

3. Committees:

Management Committee

The Management Committee shall have overall control of all club matters and activities – including renewing fixture list, preparing agendas for club meetings, maintaining objectives of the club and fixing Club membership, joining and match fees. The Management Committee will consist of Officers and Committee members of the club as indicated above plus two members of the club elected at the Annual General Meeting (AGM). The Officers* may stand for a period up to three years, after which time they are required to stand down, although they may be re-elected for a further period. All other posts are re-elected annually. A quorum for a meeting will be 5 members; one of whom shall be the Chairman, Vice Chairman, Secretary or Treasurer. The Management Committee has the power to co-opt other club members as and when deemed necessary. All decision of this committee must be a majority. The Chairperson of the committee will have the casting vote in the event of a tied vote by other members. The Management Committee will meet at least every six weeks during the playing season and every eight weeks during the closed season.

The property and assets of the club shall be vested in the Management Committee.

The Management Committee will be responsible for liaison with Bristol City Council.

The Management Committee will have the power to appoint such sub-committees as may be required from time to time and shall receive reports from such sub-committee at its meetings.

The Management Committee shall have the power to suspend or expel any member deemed guilty of conduct prejudicial to the good of the club and its objectives. The decision will require a minimum of two thirds majority.

No member is empowered to spend club funds or monies without permission of the Management Committee.

Selection Committee

The Selection Committee will be responsible for making team selection and will have the power to require up to two reserves to attend fixtures. The Captain of the day is responsible for this and will have the casting vote if there are any disagreements.

The Selection Committee will be responsible to the Management Committee and will consist of the Captains (League and Friendly matches) who may co-opt up to two other members to assist them.

The Selection Committee will meet at least once every 10 days during the playing season.

The Selection Committee will work closely with the Fixture Secretary, in order to confirm the number of rinks to be played and to notify the person responsible for teas.

4. Membership:

- a) Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- b) New members may be accepted subject to approval of the Management Committee and upon payment of Joining Fee.
- c) Junior members up to age of sixteen shall be accompanied by an adult at all times.
- d) Membership fee to be paid in full by 1st May (unless agreed by the Management Committee) such fee not paid by the date will deem membership to have lapsed; therefore paragraph a) applies.
- e) The Management Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeals against refusal or expulsion are heard by the members, whose decision would be by a majority vote, will be final and binding.

5. Annual General Meeting:

- a) The date of the Annual General meeting shall not be later than the first Monday of December. The Secretary to give 28 days' notice of the meeting.
- b) Nomination for Club Officers and any resolutions must be given in writing ten days prior to the AGM. In the event of no nominations being received prior to the meeting they can be made from the floor at the discretion of the Chairperson.
- c) A two thirds majority vote, supporting such amendments and proposals shall be deemed necessary to carry the vote.
- d) The Officers, Committee Members and two Auditors shall be elected at the AGM.
- e) All Members of the club shall be entitled to attend and vote.
- f) A quorum for the AGM is 15 members.
- g) A copy of the audited Accounts will be made available at the meeting.
- h) An Extra-ordinary General Meeting may be called:-
 - (1) If so determined by the Management Committee.
 - (2) At the request of not less than 10 Club Members.

In the event of (2), the request, in writing, shall bear at least 10 members' signatures and be forwarded to the Club Secretary whom shall call a meeting within 14 days of receipt of the request. The Notice calling for such a meeting shall specify the purpose for which it has been called. No other business will be conducted at this meeting.

6. Complaints Procedures:

Any complaint which a member wishes to be considered must be put in writing to the Club Secretary who will raise it with the Management Committee who will consider the complaint and take any action that they deem necessary.

7. Conditions of Play:

The Laws of the Game, as published by the Bowls England shall apply at all as specified for certain competitions. Failure to comply may result in disciplinary action being invoked by the Management Committee.

8. Property & Funds:

- a) The property and funds of the Club cannot be used for the direct or indirect private benefit of members or third parties other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.

- b) The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
- c) The Club may also in connection with the sports purposes of the Club:-
 - 1. sell and supply food, drink and related sports clothing and equipment;
 - 2. employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
 - 3. pay for reasonable hospitality for visiting teams and guests;
 - 4. Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- d) The Committee will have due regard to the law on disability discrimination and child protection.

9. Legislation:

The Club will invoke, where practicable the following items of legislation:-

- a) Anti-doping;
- b) Children and Vulnerable Adults;
- c) Discrimination, Equal Opportunities and Human Rights;
- d) Health and Safety;
- e) Insurance and Indemnification;
- f) Misconduct, Suspension and Exclusion of members.

10. Winding Up:

- a) The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- b) The Committee will then be responsible for the orderly winding up of the Club's affairs.
- c) After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:-
 - 1. to another Club with similar sports purposes which is a registered charity and/or;
 - 2. to another Club with similar sports purposes which is a registered CASC and/or;
 - 3. to the sport's governing body for use by them for related community sports.

11. Priority:

Where there is any conflict between any of the above Rules ("key Rules") and any other rule or rules the key Rule(s) will take priority. Interpretation of all the Rules must be consistent with the statutory requirements for CASCs (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002.)

12. Review of the Constitution

This constitution will be reviewed annually by the Management Committee which is authorised to make changes in accordance with its terms of responsibility. Any significant changes affecting members will be subject to consultation with all members before implementation-i.e. at the AGM or by personal notification at any other time. Subject to that, any member may propose changes which may be considered at the AGM, or in the case of a written request signed by at least 10 members, at an extra-ordinary meeting called in accordance with the procedure outlined above.

All members will be issued with an up to date copy of this constitution.

March 2012 (revised)

Relevant web addresses www.bowlsengland.com & www.cascinfo.co.uk