

BEGBROOK GREEN BOWLING CLUB

MEMBERS INFORMATION PACK IS MADE UP OF THE FOLLOWING:

General Information & Rules (This document)

Constitution (Issued in 2023)

Also refer to:

Match Day Duties – See Club notice board/Web site

Refreshment Rota – See Club notice board/Web site

Club Competition Rules – See Club notice board/Web site

Understanding the Etiquette and Strategy of the Game of Bowls – Issued to new members to the Club

General information & Rules:

1. Club Insurance:

The Club is covered by the Bowls England Civil Liability Insurance/Protection scheme. A copy of the policy/certificate is displayed on the notice board in the Pavilion. (You must belong to a Bowls England Affiliated Club to be covered by this insurance.)

2. Club Night:

Tuesday is Club nights when members can join in the weekly 'live wire' competition. It is also used for coaching so members should avoid playing any other Club matches on this night.

3. Competitions/Fixtures:

The following are arranged each year:

- Friendly matches between various local clubs normally on Wednesdays, Saturdays and Sundays.
- Bristol and District League matches, including end of season BSA floodlit league.
- Bristol Women's League.
- Lloyds & Clarence Davey Trophies and Bristol/ Gloucestershire County Competitions.
- Club internal competitions covering Novices, Singles, Men and Women's Singles, Mixed Pairs and Triples.
- 'Live Wire' Club Night competition.

4. Access to Green and Equipment: (Also refer to the Match Day Steward Duties)

The Green is open to all members from early April to early October (exact dates to be defined in the Newsletter issued before the start of the Bowling season.) The times of opening are Monday to Friday 12:00 pm – Dusk; Saturday and Sunday 10:00 am – Dusk.

NB. During the weekdays the groundsman may be working on the Green at various times of the morning depending on the weather conditions but will endeavour to be finished by 11:45 am. Should the groundsman be working on the Green, members must seek the groundsman approval before encroaching on to the Green. Any problems should be reported to the Club Committee.

All members must adhere to the rink rotation (see item 5 below) and usage instructions that are defined by the Committee and the groundsman. Instructions are displayed in the Club Pavilion.

Access to the green may be withdrawn by the Committee or a member acting on behalf of the Committee. Similarly, match day Captains will have authority to decide if a match is played or cancelled.

It is the member's responsibility to ensure that all equipment is put away after use and all **facilities are securely locked up**.

5. Choice of Rink:

The direction and colour of rinks that are played on are specified on a chart that is displayed on the Pavilion/Storage Hut door. Members of the club should refer to this chart whenever setting out the Green for both casual and match play. Deviations from these instructions may be agreed by the Committee.

Six rinks numbered 1-6 from the left-hand side, when viewed from the Club Pavilion or the 5 a side football pitch, are available with five separate colours, Yellow, White (use white when playing 5/6 rink matches), Green, Red and Black (**Also refer to Match Day Stewards Duties**). The colours of the centre of each rink are marked on the top of the coping stones.

The shortest marker lines (25 metres from the edge of the Green) are defined by black lines across the top of the coping stones.

6. Security:

Security of the Green, Pavilion, Storage Containers and Changing Rooms:

All members are responsible for the security of the Green, the Club's equipment and the Changing Rooms.

Access to these areas is by means of:

- Gate to the Green ----- Combination padlock* **PTO**
- Door to the Pavilion ----- Keys by way of a Combination padlock*

- Storage Containers ----- Combination padlock*
 - Door to the Container ----- Key via the Pavilion**
 - Door to the Changing Rooms ----- Combination lock*
- * The combination padlock codes are available from Committee Members.
 ** The keys are kept on the marked hooks in the Pavilion.

When using the Green for a casual roll up please remember to ensure that you lock the gate when you leave. Please make sure you record your use in the Green Diary provided in the Pavilion and ensure you keep the main gate lock safe with you whilst you are playing.

As mentioned in 4 above, it is members' responsibility to ensure that all the equipment is put away and all the **facilities are securely locked up** after use.

7. **Safety:**

Safety on and around the Green is **everyone's** responsibility. In order to reduce the likelihood of accidents, the following points should be adhered to:

- After use, any portable irrigation equipment to be positioned well back from the green, preferably against the hedge.
- Watering hose to be kept clear of the ditches and the adjacent path in the direction of the line of play. Ensure all bowls pushers and score stands are stored in their container in a tidy manner.

Any accidents or injury to a member or visitor to the Green must be recorded in the 'Accident Book' which is kept in the Changing Rooms and a Committee member notified.

8. **Safeguarding & Social Media:**

The Club is committed to ensuring that everyone who participates in bowls can do so in a safe, positive and enjoyable environment. All participants are entitled to feel safe and protected from any form of abuse and neglect. Any concerns should be reported the Club's Safeguarding Officer. Members should always use social media responsibly and ensure that it is used sensitively and mindful of confidentiality.

9. **Changing Rooms:**

Access to the changing rooms is by means of a combination lock. The women's and men's changing rooms are to be kept locked when not in use. Members should ensure that the lights are turned off and windows closed after use.

10. **Match Day Refreshments:** (See Refreshment Rota)

All members of the Club are expected to take their turn in preparing or helping with the teas during home matches. A refreshment rota will be issued at the start of the season showing members their allocated date(s) for refreshment duty. **If the date is not acceptable, then members must arrange a swap with their fellow members and notify the Rota Organiser of the change so that the rota can be amended. It is not the Rota Organiser's responsibility to arrange a substitute(s).** The Rota Organiser's name will appear on the refreshment rota and the members responsible for match teas will appear on the friendly availability sheets.

11. **New Bowlers:**

Tuition and guidance for bowling are provided by qualified coaches who will also help with the selection of bowls. Anyone interested should contact any member of the Committee. New Bowlers should familiarise themselves with the content of the leaflet entitled "Understanding the Etiquette and Strategy of the Game of Bowls".

12. **Licensing Act 2003:**

In order to comply with the above requirements, the following rules will apply.

- (a) Membership, or any privileges of membership, may not be granted without an interval of at least 2 days between a nomination or application for admission.
- (b) No person can become a member without prior nomination or application.
- (c) The Club is affiliated to Bowls England (BE) and is conducted in good faith and in accordance with BE guidelines and its own constitution.
- (d) Alcohol will only be supplied to members on the premises by, or on behalf of, the Club.
- (e) Purchase of alcohol will be by an accredited individual, or individuals, on behalf of the Club and overseen by the Club's Management Committee. The income and expenditure will be monitored and reflected in the annual audited accounts presented at the AGM.

Begbrook Green Bowling Club Committee
 Revised & Approved at Committee Meeting on 13 November 2023

www.begbrookgreenbc.org.uk